

Give boost to your career opportunities

GST with Tally

Complete Online Certification Course | Duration - 190 Hours, Fee - 500/-



- Basics of GST
- Basics of Accounting
- Downloading & Get familiar with Tally ERP 9
- Managing inventory with Tally
- Set GST Details in Tally
- Managing Transactions with Tally
- Employability and Entrepreneurship Skills
- Criteria - Commerce Graduation

General Duty Assistant

(Offline+Online Certification Course | Duration - 420 Hours , Fee - 3000/-



- Introduction to Healthcare systems & Human body structure & Functions
- Bio Medical Waste Management, Emergency Medical Response
- Body mechanics, Patient's rights and environment
- Elimination, Bed making and Fall prevention
- Role of General Duty Assistant
- Infection control and Prevention, Fire safety and security
- Emergencies in Healthcare and Response to Patient call
- Criteria - 10th Pass

Get skilled with us !

Adani Skill Development Centre

K.S.K.V Kachchh University, Mundra Road Bhuj, Pin - 370001

Mr Ajay Rathod, Coordinator - CCDC
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Email : sagar.kotak@adanisaksham.com, CCDC@KSKVKU.AC.IN

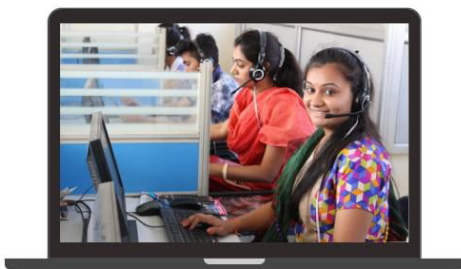
Please click here to Enroll: <https://forms.gle/k7mkacsdMytva2ae6>



Give boost to your career opportunities

Digital Literacy

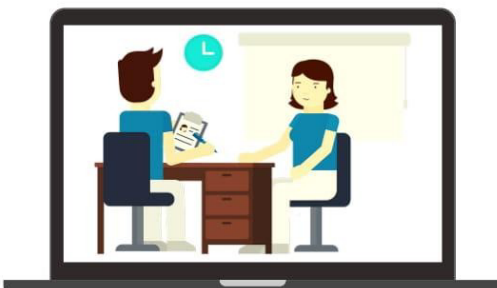
Complete Online Certification Course Duration - 30 Hours, Fee - 350/-



- Introduction to Operation of Digital Devices
- Microsoft Office Tools
- Introduction to Internet , Understanding QR code
- Communication and Application of Internet
- Financial Transactions and E-commerce
- Mobile Operating Systems, Mobile and Internet Banking
- Cyber safety and security - Awareness on Cybercrime
- Criteria - Above 15 years of age

Financial Literacy

Complete Online Certification Course Duration - 30 Hours, Fee - 350/-



- Introduction to Financial Literacy
- Its Importance and benefits
- Budget
- Financial Planning & Management
- Introducing various investment instruments
- Insurance concepts and its understanding
- Banking concepts
- Importance of CIBIL
- Cyber security concerns
- Criteria - 10th pass

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