

# ક્રાંતિગુરૂ શ્યામજી કૃષ્ણ વર્મા કચ્છ યુનિવર્સિટી, ભુજ-કચ્છ

ક્રમાંકઃ કયુ/પરીપત્ર/IPDC/૨૦૨૨/૯૪૪ યુનિવર્સિટી કાર્યાલય, મુન્દ્રા રોક, ભૂજ–કચ્છ. તાઃ૨*૬*/૦૭/૨૦૨૨

વિષય: ''ઇન્ટીગ્રેટેક પર્સનાલીટી કેવલોપમેન્ટ કોર્ષ IPDC (BAPS)'' ને ફાઉન્કેશન અભ્યાસક્રમ તરીકે અમલીકરણ કરવા અંગે.

સંદર્ભઃ (૧) તા.૧૮/૦૫/૨૦૨૧ની એકેલેમિક કાઉન્સીલની સભાની મળેલ મંજૂરી અન્વયે. (૨)૧૮/૦૯/૨૦૨૧ની એક્ઝિકયુટીવ કાઉન્સીલની સભાની મળેલ મંજૂરી અન્વયે.

(3) તા.૧૨/૦૭/૨૦૨૨ના રોજ સંલગ્ન કોલેજોના આચાર્યશ્રીઓના સેમિનાર અન્વય.

(૪) તા.૨૬/૦૭/૨૦૨૨ના રોજ પરની મા.કુલપતિશ્રીની મળેલ મંજૂરી અન્વયે.

### પરિપત્રઃ ૪૫

આથી યનિવર્સિટી સંલગ્ન અનુસ્નાતક ભવનો, કોલેજો વકાશ્રી/આચાર્યશ્રીઓને જણાવવાનું કે, તા.૧૮/૦૫/૨૦૨૧ની રોજની એકેકેમિક કાઉન્સીલની સભાના ઠરાવ નં.ઃ૦૨ અન્વયે બી.એ.પી.એસ. સ્વામીનારાયણ મંદિર—સારંગપુર દ્વારા ''ઇન્ટીબ્રેટેક પર્સનાલીટી કેવલોપમેન્ટ કોર્ષ IPDC''ની સૈઘ્ધાંતિક મંજૂરી અને આગળની કાર્યવાહી કરવા ઠરાવેલ છે અને તા.૧૮/૦૯/૨૦૨૧ની એક્ઝિકયુટીવ કાઉન્સીલના ઠરાવ નંબરઃ ૦૩ મુજબ તા.૧૮/૦૫/૨૦૨૧ની એકેલેમિક કાઉન્સીલની સભાની કાર્યસૂચિને બહાલ રાખવામાં આવેલુ છે. જેના અનુસંધાને IPDC-BAPS ફાઉન્હેશન અર્ભ્યાંસક્રમ સેમેસ્ટર—૩ અને ૪માં સોફ્ટ સ્કીલના વૈકલ્પિક વિષય તરીકે અમલી બનશે તેમજ તેની પરીક્ષા પઘ્ધતિ ૭૦ (MCQ બેઝ્s પ્રશ્ન પેપર કોલેજ કક્ષાએ) + ૩૦ (એસાઇમેન્ટ, એટેન્ડન્સ અને વર્કબુક) = ૧૦૦નું રહેશે. વિદ્યાર્થીઓ સ્વરૂચિ મુજબ કોર્ષની પસંદગી કરી શકશે. ઉપરોક્ત અભ્યાસક્રમ પૂર્ણ કરેથી પરીક્ષા સંબંધિત કોલેજે લેવાની રહેશે તથા આ અભ્યાસક્રમ અન્વયે સર્ટીફિકેટ જે—તે સંસ્થાએ આપવાની રહેશે.

નોંધઃ IPDC કોર્ષ અંગેનો સાહિત્ય BAPS દ્રારા પુરું પાકવામાં આવશે. આ કોર્ષ અંગેની માહિતી (૧) કો.મહેશ બારક મો. ૯૮૨૪૮ ૭૮૧૨૩ અને (૨) શ્રી ઘ્રુવ ઠકકર મો.૯૬૦૧૮ ૮૬૬૩૭ નો સંપર્ક કરવાનો રહેશે.

-**૭ન**\_\_ કુલસચિવ

### પ્રતિ,

૦૧. માનનીય કુલપતિશ્રીને જાણ થવા સારૂ.

૦૨. કીનશ્રી, તમામ વિદ્યાશાખા, કચ્છ યુનિવર્સિટી, ભુજ તરફ.

વકાશ્રી, તમામ અનુસ્નાતક ભવન, કચ્છ યુનિવર્સિટી, ભુજ તરફ.
 તમામ આચાર્યશ્રી, તમામ સંલગ્ન કોલેજો, કચ્છ યુનિવર્સિટી,ભુજ તરફ.

૦૫. પરીક્ષા નિયામકશ્રી, કચ્છ યુનિવર્સિટી, ભુજ તરફ.

OS. સિસ્ટમ એન્જીનીયર, કોમ્પ્યુટર વિભાગ, કચ્છ યુનિ સિટી, ભુજ તરફ...

૦૭. વિદ્યાર્થી શાખા, કચ્છ યુનિવર્સિટી,ભુજ તરફ.



# K.S.K.V. Kachchh University

Bhuj.

### Semester - IV

**Sujbect Name : IPDC - 2 (Integrated Personality Development Course)** 

### Type of Course –

Value-based holistic personality development course for university students.

### Rationale

PDC aims to prepare students for the modern challenges they face in their daily lives. Promoting fortitude in the face of failures, unity amongst family discord, self-discipline amidst distractions, and many more priceless lessons. The course focuses on morality and character development at the core of student growth, to enable students to become self-aware, sincere, and successful in their many roles - as an ambitious student, reliable employee, caring family member, and considerate citizen.

#### Course Outcomes

- To provide students with a holistic value-based education that will enable them to be successful in their academic, professional, and social lives.
- To give the students the tools to develop effective habits, promote personal growth, and improve their wellbeing, stability, and productivity.
- To allow students to establish a stronger connection with their family through critical thinking and devolvement of qualities such as unity, forgiveness, empathy, and effective communication.
- To provide students with soft skills that complement their hard skills, making them more marketable when entering the workforce.
- To enhance awareness of India's glory and global values, and to create considerate citizens who strive for the betterment of their family, college, workforce, and nation.
- To inspire students to strive for a higher sense of character by learning from role models who have lived principled, disciplined, and value-based lives.

### • Teaching and Examination Scheme:

### **Teaching Scheme**

Lecture - 2 hrs. Tutorial - 00

Practical - 00

Credits – 2



#### **Examination Scheme**

The assessments should include both continuous evaluation and end-of-semester examinations. The assessment scheme should include student attendance, assignments, mid-term exams, viva, workbook submission, and end-of-semester examinations.

- Theory 100 Marks
  - o Internal Exams (PA) − 30 Marks
  - o External exams (ESE) 70 Marks
- Practical 50 Marks
  - o Internal Exams (PA) 20 Marks
  - o External Exams (ESE) 30 Marks

Total Marks = 150

### Course-Content:

Each lecture can be taken in a continuous two-hour session, or in two separate one-hour sessions. In addition to the core lectures, an induction and concluding lectures are recommended as shown in the below table.

Lecture No.	Module -Lecture	Lecture Description	Hours
		IPDC-2	
1	Remaking Yourself- Begin with the End in Mind	Students will learn to visualize their future goals and will structure their lives through smart goals to give themselves direction and ultimately take them to where they want to go.	2
2	Remaking Yourself- Being Addiction-Free	Students will explore the detrimental effects of addictions on one's health, personal life, and family life. They will learn how to take control of their life by becoming addiction free.	2
3	Selfless Service- Case Study: Disaster Relief	Students will apply previous lessons of seva, to analyse the case study of the Bhuj earthquake relief work.	2
4	Soft Skills- Teamwork & Harmony	Students will learn the six steps of teamwork and harmony that are essential for students' professional and daily life.	2
5	My India My Pride- Present Scenario	To implement the transformation of India from a developing country into a developed country it is necessary to have a value-based citizen. Students will see how the transformation to a greater India relies on the vision and efforts of themselves as a youth.	2
6	Learning from Legends- Leading Without Leading	Students will explore a new approach to leadership, through humility.	2

	An Ideal Citizen - 1	responsibility and integrity.  Students will learn that by developing the values of loyalty, sincerity, and	
8	<b>My India My Pride</b> - An Ideal Citizen - 2	punctuality; they become indispensable and can leave a strong impression.  They will start developing these values by trying to keep perfection in every small task and by looking at the bigger picture.	2
9	Facing Failures Timeless Wisdom for Daily Life	Students will learn the role wisdom plays in finding long-term stability. They will use ancient wisdom to solve their modern-day challenges.	2
10	From House to Home- Forgive & Forget	Students will understand the importance and benefits that forgiveness plays in their personal and professional life. They will learn to apply this knowledge in realistic situations.	2
11	Remaking Yourself- Stress Management	Students will learn to cope with current and future causes of stress.	2
12	Remaking Yourself- Better Health Better Future	A healthy body prevents disease and stress; increases positivity, productivity, and brainpower. Students will learn to maintain good health through regular exercise, healthy eating habits, and regular and sufficient sleep.	2
13	<b>Learning from Legends -</b> Words of Wisdom	A panel of learned and experienced mentors will personally answer practical questions that students face in their daily life.	2
14	Soft Skills — Financial Planning	Students will develop a variety of practical financial skills that prepare them to become financially stable throughout their future careers.	2
15	Remaking Yourself Impact of Company	Students will understand that the type of company that we keep, has a crucial role in determining who we are and who we will become. They will develop the ability to create a positive environment around them.	2
oncluding	Life After IPDC	This concluding lecture encourages students to keep practising these priceless lessons and prepares them for the next steps in their lives.	.2

# COURSE MATERIAL / MAIN COURSE WORKBOOK -

### **1. IPDC Workbook-2** (presented by B.A.P.S. Swaminarayan Sanstha)



### • IPDC REFERENCES -

These are the reference material for the IPDC lectures. This is not compulsory reading for the students as the essential information is contained in the workbooks.

Mo dule No.	Module	References
1	Facing Failures	<ol> <li>Thomas Edison's factory burns down, New York Times Archives, Page 1, 10/12/1914</li> <li>Lincoln Financial Foundation, Abraham Lincoln's "Failures": Critiques, Forgotten Books, 2017</li> <li>J.K. Rowling Harvard Commencement Speech   Harvard University Commencement, 2008</li> <li>Born Again on the Mountain: A Story of Losing Everything and Finding It Back, Arunima Sinha, Penguin, 2014</li> <li>Failing Forward: Turning Mistakes Into Stepping Stones for Success, John C. Maxwell, Thomas Nelson, 2007</li> <li>Steve Jobs: The Exclusive Biography Paperback, Walter Isaacson, Abacus, 2015</li> </ol>
2	Learning from Legends	<ol> <li>Failing Forward: Turning Mistakes Into Stepping Stones for Success, John C. Maxwell, Thomas Nelson, 2007</li> <li>Chase Your Dreams: My Autobiography, Sachin Tendulkar, Hachette India, 2017</li> <li>Playing It My Way: My Autobiography, Sachin Tendulkar, Hodder &amp; Stoughton, 2014</li> <li>The Wit and Wisdom of Ratan Tata, Ratan Tata, Hay House, 2018</li> <li>The Tata Group: From Torchbearers to Trailblazers, Shashank Shah, Penguin Portfolio, 2018</li> <li>The Leader Who Had No Title, Robin Sharma, Jaico Publishing House, 2010</li> <li>In the Joy of Others: A Life-Sketch of Pramukh Swami Maharaj, Mohanlal Patel and BAPS Sadhus, Swaminarayan Aksharpith, 2013</li> </ol>
3	My India My Pride	<ol> <li>Rishis, Mystics, and Heroes of India, Sadhu Mukundcharandas, Swaminarayan Aksharpith, 2011</li> <li>Physics in Ancient India, Narayan Dongre, Shankar Nene, National Book Trust, 2016</li> <li>The Rise of Civilization in India and Pakistan, Raymond Allchin, Bridget Allchin, Cambridge University Press, 1982</li> <li>The Āryabhatīya of Āryabhata: An Ancient Indian Work on Mathematics and Astronomy (1930), Walter Eugene Clark, Üniversity of Chicago Press, reprint, Kessinger Publishing, 2006</li> </ol>
4	Remaking Yourself	<ol> <li>Power of Habit, Charles Duhigg, Random House Trade Paperbacks, 2014</li> <li>Change Your Habit, Change Your Life, Tom Corley, North Loop Books, 2016</li> <li>The Seven Habits of Highly Effective People, Stephen Covey, Simon &amp; Schuster, 2013</li> <li>Seven Habits of Highly Effective Teens, Sean Covey, Simon &amp; Schuster, 2012</li> <li>Atomic Habits, James Clear, Random House, 2018</li> <li>How a handful of tech companies control billions of minds every day, Tristan Harris, TED Talk, 2017</li> </ol>
5	From House to Home	<ol> <li>"What Makes a Good Life? Lessons from the Longest Study on Happiness", R. Waldinger, Ted Talks, 2015</li> <li>Long Walk To Freedom, Nelson Mandela, Back Bay Books, 1995</li> <li>Outliers, Malcolm Gladwell, Back Bay Books, 2011</li> </ol>
6	Soft Skills	<ol> <li>The 17 Indisputable Laws of Teamwork, John Maxwell, HarperCollins, 2013</li> <li>Team of Teams: New Rules of Engagement for a Complex World, Stanley McChrystal, Portfolio, 2015</li> <li>Predictably Irrational, Revised and Expanded Edition: The Hidden Forces That Shape Our Decisions, Dan Ariely, Harper Perennial, 2010</li> </ol>
7	Selfless Service	<ol> <li>Open: An Autobiography, Andre Agassi, Vintage, 10 August 2010 .</li> <li>The Physiological Power of Altruism [online], James Hamblin, The Atlantic, December 30, 2015, https://www.theatlantic.com/health/archive/2015/12/altruism-for-a-better-body/422280/ [last accessed June 10, 2020]</li> <li>TBI Blogs: From Entrepreneurs to Doorkeepers, Everybody Serves with Love &amp; Warmth at This Ahmedabad Café [online], The People Place Project, The Better India, May 29, 2017, https://www.thebetterindia.com/102551/small-way-serve-ahmedabad-seva-cafe/, [last accessed June 10, 2020]</li> </ol>





# THE EXAM GUIDE

IPDC - 1

The IPDC end-of-semester-exam will count for a big portion of a student's final grade. This document will guide you on what to expect from this exam and how to prepare for it.



# **PREPARATION**

The exam will be based on the lecture summaries and IPDC Workbook, so it is strongly advised that students commit time to studying these beforehand. Students will also be provided with a question bank which will allow students to get familiar with the question style and get necessary practice. It is strongly advised that the students use the question bank for practice. Some questions from this bank may be used in the actual exam.

# Exam-Style

The end-of-semester-exam will contain 40 multiple choice questions (MCQs). It is split into 3 sections.

Section A contains a statement to test the candidate's understanding of basic concepts. The candidate should simply answer whether the statement is true or false. Each correct answer is awarded with 1 mark.

Section B will test whether the candidate can recall what they have learnt from the course. The candidate should pick one answer from options provided. Each correct answer is awarded with 2 marks.

Section C will test the candidate's ability to apply what they have learnt during the course. The candidate will have to choose the best answer from the 2 choices. The best answer will be awarded with 2 marks. The secondary answer will only be awarded with 1 mark.

	Amount of Marks Available for Each Question	Total Marks	Amount of Questions
SECTION - A	Correct Answer = 1 Mark	10	10
SECTION - B	Correct Answer = 2 Marks	30	15
SECTION - C	Best Answer = 2 Marks Secondary Answer = 1 Mark	30	15

The following pages, presents samples of the different styles of questions.



# Sample Questions

# SECTION - A

Instructions: For each question choose ONLY ONE option and mark it on the answer sheet given to you. All questions are compulsory. Answer according to what you have learnt from the IPDC lectures and workbook.

- 1. A single thought has the potential to change the entire world. (Lecture 1)
  - a. True
  - b. False
- 2. Failure means that one has no potential to achieve success. (Lecture 1)
  - a. True
  - b. False



# Sample Questions

# SECTION - B

Instructions: For each question choose ONLY ONE option and mark it on the answer sheet given to you. All questions are compulsory. Answer according to what you have learnt from the IPDC lectures and workbook.

- 3. Which of these people had the following thought that led to their success "What happens if you divide 0 by 0?" (Lecture 1)
  - a. Srinivasa Ramanujan
  - b. Isaac Newton
  - c. Albert Einstein
  - d. Abdul Kalam
- 4. To adapt new circumstances, changes are essential. This is explained in the lecture using which example? (Lecture 1)
  - a. Mahindra
  - b. Ford
  - c. Honda
  - d. Toyota



# Sample Questions

### SECTION - C

Instructions: For each question choose ONLY ONE option and mark it on the answer sheet given to you. All questions are compulsory. Read each question carefully before answering. Apply what you have learnt from the IPDC lectures and workbook to choose the best option.

- 5. Manish is upset because all of his classmates have brand-name clothes and the latest mobile phones. Whereas his family's difficult financial situation means that Manish has no choice but to accept whatever used accessories his elder brother gives him. What advice do you think is the best advice for Manish right now? (Lecture 1)
  - a. Avoid focusing about what you do not have but learn to appreciate what you do have. This will bring positivity into your daily life.
  - b. This is life, just accept it. But if you work hard now, then you will earn enough money to buy whatever you want in the future. Then you will always be happy
- 6. "The rule of 21" What did we learn from this rule in the context of new habits, as mentioned by Robin Sharma in his book named "Who will cry when you die?" (Lecture 1)
  - a. You should develop a habit, by practicing it for 21 days without a break. Initially, it is normal to feel uncomfortable for the first few days. But if you break them in for about three weeks, they will fit like a second skin.
  - b. If you find it uncomfortable while developing a new habit, then take a break and continue when it feels more natural to you. Continue this until you reach the 21 days target to develop a beneficial habit.

# K.S.K.V.Kachchh University

### Bhuj

#### Semester - III

**Sujbect Name: IPDC - 1 (Integrated Personality Development Course)** 

### Type of Course –

Value-based holistic personality development course for university students.

### Rationale

Promoting fortitude in the face of failures, unity amongst family discord, self-discipline amidst distractions, and many more priceless lessons. The course focuses on morality and character development at the core of student growth, to enable students to become self-aware, sincere, and successful in their many roles - as an ambitious student, reliable employee, caring family member, and considerate citizen.

#### Course Outcomes

- To provide students with a holistic value-based education that will enable them to be successful in their academic, professional, and social lives.
- To give the students the tools to develop effective habits, promote personal growth, and improve their wellbeing, stability, and productivity.
- To allow students to establish a stronger connection with their family through critical thinking and devolvement of qualities such as unity, forgiveness, empathy, and effective communication.
- To provide students with soft skills that complement their hard skills, making them more marketable when entering the workforce.
- To enhance awareness of India's glory and global values, and to create considerate citizens who strive for the betterment of their family, college, workforce, and nation.
- To inspire students to strive for a higher sense of character by learning from role models who have lived principled, disciplined, and value-based lives.



### Teaching and Examination Scheme:

### **Teaching Scheme**

Lecture - 2 hrs. Tutorial - 00

Practical - 00

Credits – 2



#### **Examination Scheme**

The assessments should include both continuous evaluation and end-of-semester examinations. The assessment scheme should include student attendance, assignments, mid-term exams, viva, workbook submission, and end-of-semester examinations.

- Theory 100 Marks
  - o Internal Exams (PA) 30 Marks
  - o External exams (ESE) 70 Marks
- Practical 50 Marks
  - o Internal Exams (PA) 20 Marks
  - External Exams (ESE) 30 Marks

Total Marks = 150

### Course-Content:

Each lecture can be taken in a continuous two-hour session, or in two separate one-hour sessions. In addition to the core lectures, an induction and concluding lectures are recommended as shown in the below table.

Lecture No.	Module -Lecture	Lecture Description	Hours
)		IPDC-I	
Induction	The Need for Values	Students will learn about the need for values as part of their holistic development to become successful in their many roles - as ambitious students, reliable employees, caring family members, and considerate citizens.	2
1	Remaking Yourself Restructuring Yourself	Students learn how self-improvement enables them to secure a bright future for themselves. They will learn 6 powerful thought-processes that can develop their intellectual, physical, emotional, and spiritual quotients.	2
2	Remaking Yourself - Power of Habit	Students will undergo a study of how habits work, the habits of successful professionals, and the practical techniques that can be used to develop good habits in their life.	2
3	Learning from Legends- Tendulkar & Tata	Students will learn from the inspirational lives of India's two legends, Sachin Tendulkar and Ratan Tata. They will implement these lessons through relatable case studies.	2
. 4	From House to Home- Listening & Understanding	Active listening is an essential part of academic progress and communications. Students will learn to listen with their eyes, ears, mind, and heart.	2

5	Facing Failures- Welcoming Challenges	This lecture enables students to revisit the way in which they approach challenges. Through the study of successful figures such as Disney, Lincoln and Bachchan, students will learn to face difficulties through a positive perspective.	2
6	Facing Failures- Significance of Failures	Failure is a student's daily source of fear, negativity, and depression. Students will be given the constructive skills to understand failure as formative learning experiences.	2
7	<b>My India My Pride</b> - Glorious Past - Part 1	India's ancient Rishis, scholars, and intellectuals have made tremendous contributions to the world, they developed an advanced, sophisticated culture and civilization which began thousands of years ago. Students will learn the importance of studying India's glorious past so that they could develop a strong passion and pride for our nation.	2
8	My India My Pride- Glorious Past - Part 2	Our ancient concepts can be used to seek revolutionary ideas and to generate inspiration. Students will develop a deeper interest in India's Glorious Past – by appreciating the need to read about it, research it, write about it, and share it.	2
9	Learning from Legends- A.P.J. Abdul Kalam  Dr Kalam's inspirational life displayed legendary qualities whis students (1) Dare to Dream (2) Work Hard (3) Get Good Guid Humility (5) Use Your Talents for the Benefit of Others		2
10	Soft Skills- Networking & Leadership	Students are taught the means of building a professional network and developing a leadership attitude.	.2
11	Soft Skills- Project Management	Students will learn the secrets of project management through the Akshardham case study. They will then practice these skills through an activity relevant to student life.	2
12	Remaking Yourself- Handling Social Media	Students will learn how social media can become addictive and they will imbibe simple methods to take back control.	2
13	Facing Failures- Power of Faith	Students will learn about the power and necessity of faith in our daily lives.	2
14	From House to Home- Bonding the Family	Students will understand the importance of strong family relationships.  They will learn how to overcome the generation gap and connect with their family more.	2
15	Selfless Service- Seva Students will learn that performing seva is beneficial to one's health, wellbeing, and happiness. It also benefits and inspires others.		2

# COURSE MATERIAL / MAIN COURSE WORKBOOK -

# **1. IPDC Workbook-1** (presented by B.A.P.S. Swaminarayan Sanstha)



### IPDC REFERENCES —

These are the reference material for the IPDC lectures. This is not compulsory reading for the students as the essential information is contained in the workbooks.

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		4. Born Again on the Mountain: A Story of Losing Everything and Finding It Back, <u>Arunima Sinha</u> , Penguin, 2014
		5. Failing Forward: Turning Mistakes Into Stepping Stones for Success, <u>John C. Maxwell</u> , Thomas Nelson, 2007
		6. Steve Jobs: The Exclusive Biography Paperback, <u>Walter Isaacson</u> , Abacus, 2015
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3	My India My	1. Rishis, Mystics, and Heroes of India, Sadhu Mukundcharandas, Swaminarayan Aksharpith, 2011
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		3. The Rise of Civilization in India and Pakistan, Raymond Allchin, Bridget Allchin, Cambridge University Press, 1982
		4. <u>The Āryabhatīya of Āryabhata: An Ancient Indian Work on Mathematics and Astronomy</u> (1930), <u>Walter Eugene</u> Clark, University of Chicago Press, reprint, Kessinger Publishing, 2006
4	Remaking	1. Power of Habit, Charles Duhigg, Random House Trade Paperbacks, 2014
	Yourself	2. Change Your Habit, Change Your Life, Tom Corley, North Loop Books, 2016
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		4. Seven Habits of Highly Effective Teens, Sean Covey, Simon & Schuster, 2012
		5. Atomic Habits, James Clear, Random House, 2018
		6. How a handful of tech companies control billions of minds every day, Tristan Harris, TED Talk, 2017
5	From House to	1. "What Makes a Good Life? Lessons from the Longest Study on Happiness", R. Waldinger, Ted Talks, 2015
	Home	<ol> <li>Long Walk To Freedom, Nelson Mandela, Back Bay Books, 1995</li> <li>Outliers, Malcolm Gladwell, Back Bay Books, 2011</li> </ol>
) 6	Soft Skills	The 17 Indisputable Laws of Teamwork, John Maxwell, HarperCollins, 2013
5	2011 261112	The 17 muspitable laws of Feamwork, John Maxwell, Harper Collins, 2015     Team of Teams: New Rules of Engagement for a Complex World, Stanley McChrystal, Portfolio, 2015
		3. Predictably Irrational, Revised and Expanded Edition: The Hidden Forces That Shape Our Decisions, Dan Ariely,
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7	Selfless Service	1. Open: An Autobiography, Andre Agassi, Vintage, 10 August 2010
		<ol> <li>The Physiological Power of Altruism [online], James Hamblin, The Atlantic, December 30, 2015, <a href="https://www.theatlantic.com/health/archive/2015/12/altruism-for-a-better-body/422280/">https://www.theatlantic.com/health/archive/2015/12/altruism-for-a-better-body/422280/</a> [last accessed June 10, 2020]</li> </ol>
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